

MINUTES OF THE ANNUAL MEETING OF HALBERTON PARISH
COUNCIL ON TUESDAY, 8TH MAY 2007 AT 7.00PM AT HALBERTON
VILLAGE HALL

1. Present

Mrs Jepps, M Britton, K Browse, B Corden, P Gibbs, B Lane-Smith, and eighteen Members of the Public

2. Apologies

Cllr Radford

3. Public Forum

A parishioner queried as to whether he had the right to make a headstone safe by moving it, laying it down etc. The question of public liability was raised and the Clerk advised that she would look into the matter on the parishioner's behalf.

NOTE It was understood later that the parishioner was referring to a memorial stone in the Churchyard and not in the Cemetery. The parishioner was referred to Mrs P Armstrong for guidance.

4. Welcome to New Parish Council for 2007 -2011

The new Parish Council was welcomed by Cllr Browse and he hoped that the members who had not been elected to the PC before, namely Cllr Corden and Cllr Britton would enjoy their time in office.

5. Election of Chair and Vice –Chair

Cllr Browse was proposed as Chair and the proposal was seconded. All present voted in favour and the proposal was carried. The Chairman made his declaration of office. Cllr Lane-Smith was proposed as Vice-Chairman and the proposal was seconded. All present voted in favour and the proposal was carried.

6. Declarations of all other Parish Councillors re Acceptance of Office

The remaining Cllrs with the exception of Cllr Radford all made their declarations of acceptance of office. Cllr Radford would make his acceptance of office at the June PC Meeting.

7. Co-option of other PCllrs

Letters received from the following candidates for consideration for co-option onto the PC were read out. The Candidates were:-

Jo Cuthbert

Martin Fisher

Carole Graham

Jan Johnstone

Bob Saunders

Brian Wooding

There were four available seats. Jan Johnstone, Bob Saunders and Jo Cuthbert were proposed, seconded and received majority votes for the first three seats. Nominations for the fourth seat were as follows:- Brian Wooding, Martin Fisher and Carol Graham. Voting took place and Brian Wooding received the majority vote. The successful applicants were welcomed to the PC and would take their seats at the June Meeting when they would also make their declarations of acceptance of office.

8. Appointment of Committees and other Appointments

It was resolved to formulate Cttes and make other appointments at the June PC Meeting

9. Approval of the Minutes

The Minutes of the Ordinary Parish Council Meeting of 10th April 2007 were approved without amendment.

10. Matters Arising

- i. Ian Quance, Assistant Bereavement Services Manager at Exeter City Council was setting up the South West Cemeteries Forum. The first meeting would take place on 17th May at 9.30am at the Livestock Centre, Matford, Exeter. Lunch would be provided. It was likely the meeting would finish at 4.00pm. The purpose of the Forum was to pool knowledge, experience, discuss problems etc. Cllr Mrs Jepps would be happy to attend.
- ii. A letter of thanks had been received from Victim Support Devon for the PC's donation
- iii. The Clerk had received the revised Model Code of Conduct for Cllrs which came into effect on 3rd May. The revised Code would apply to all local councillors in England and would consolidate and replace the four separate model codes for members of principal authorities, parish councils, the National Park and Broads authorities and police authorities. The Clerk would provide a copy for each PCllr in due course.

11. Chairman's Announcements

The Chairman thanked the PC for re-electing him as Chairman. He appreciated the fact that the PC had put its faith in him by deciding that there should not be a change of Chairman and he would serve the Parish to the best of his ability.

12. Police Matters

The Clerk had received e-mails from PC Dodd concerning the latest Traffic Survey. However it was understood that the officer who was dealing with the matter was leaving the Force and therefore he was not in a position to forward the data on. The Parish Council thought this was ridiculous and it was resolved that the Clerk write to a Senior Officer requesting the information be made available without further delay.

13. Mid Devon District Council Matters

The Clerk had received notification that the Parish had accumulated approximately £40,000 in S.106 money and should consider using some of these funds shortly, otherwise the contributors of the funds could seek return of the money. The Clerk advised that this letter had crossed with her letter to MDDC for the release of approx £16,000 of money to fund new play equipment and surfacing, to which she was waiting a response.

14. Devon County Council Matters

- i. Cllr Des Hannon had been very pro-active on behalf of the PC, chasing up various environment and highway related matters which the Clerk had had no response on from DCC. In addition Cllr Gibbs had reported that Bird Cage Cottage, on the corner of the High St and Pond Hill had been hit twice by high sided vehicles. The property owner had requested that the pot hole be repaired outside her home as this and the camber were, she believed contributing to the problem. It was hoped that by the June PC Meeting, these outstanding matters would have been dealt with.
- ii. A further letter had been received from Phil Norrey, the Chief Executive of DCC giving various reasons as to why the current structure of local government should remain rather than Exeter having a unitary authority. The PC after some discussion also agreed with Mr Norrey's

views and it was resolved that the Clerk should e-mail the Department of Communities and Local Government with its views.

iii. Footpath 7 between Corner Land and Redlands would be closed from 11th June until 11 July for works to be carried out by South West Water

15. Request for funding by Village Hall

The Village Hall had requested funding towards the costs of tarmacing the disabled parking facility as part of its ongoing development project. The estimated cost was between £2,000 - £25000 After some consideration the Parish Council resolved to fund 10% of the costs, the amount not to exceed £250. The Chairman and Cllr Corden declared a prejudicial interest

16. DAPC Election 2007-2011

It was resolved that the Chairman be put forward as a candidate for the election

17. Car Park/Footpath Update

The quotes from the various surveying firms to carry out a topographical survey of Cordwents, had now been received. These were as follows:-

Centre Line Surveys - £350 plus vat

Lewis Brown - £550 + £125 per additional option

West Country Land Surveys Ltd - £395 plus vat

It was resolved to accept Centre Lines Survey

The Clerk had sought advice from DCC's Archaeologist, Stephen Reed, regarding any possible archaeological impact on the site by the construction of a car park. However DCC's records suggested that the proposed development would have no archaeological impact and he would have no observations to make should the site be subject to a planning application. However it was requested that if any archaeological remains were discovered that they should be reported to him. The Clerk had also received strong letters of support for the project from Florence Bennett of the Halberton Primary School Association and Mr B Bennett, Headteacher of Halberton Primary School. The Chairman also advised that Halberton Pre-School and Halberton Church were also very much in favour of the project, although the Clerk had not yet received letters of support.

18. Planning Applications

The following applications were considered:

<u>Ref No:</u>	<u>Name</u>	<u>Location</u>	<u>Details of Work</u>
07/0662/FULL	D Hurlock	Sampford Peverell	Erection of replacement ext to tel. exchange

PC'S Decision:- The PC had concerns about the proposed development as it would be development in open countryside, concerns about location of property, traffic issues re car parking and vehicular access. The PC required further information from applicant to be able to make a considered opinion about the proposed application

07/00588/FULL	Mr M Williams	The Firs, S. Peverell	Extension to workshop
---------------	---------------	-----------------------	-----------------------

PC'S Decision: No Objections

07/746/FULL	D H Foot Ltd	Old Bridwell, Uffculme	Variation of planning conditions
-------------	--------------	------------------------	----------------------------------

PC'S Decision:- Approved . The same reasons given for an earlier application apply eg the building lends itself to permanent use and would also alleviate housing needs problems

07/00738/FULL C J Parish & Sons Mountstephen Farm Erection of poultry buildings & 2 silos
PC`S Decision:- Approved subject to screening of northern side of proposed development being erected

07/00648/FULL Mr S Threlfall East Manley farm Erection of wind turbine
PC`s Decision:- Site Meeting arranged for 12th May for PCllrs to consider the application. The decision to be relayed back to the Clerk for her to pass it to MDDC before 16th May.

19. Planning Decisions received from MDDC

Ref. No.	Name/Location	Decision	No.of Conds
07/00078/FULL	Mr K Broad, Middle Curham	Granted	7
07/00161/FULL	J Clapp Hartnoll Farm Extension	Withdrawn	
07/00276/FULL	Mr & Mrs J Tidborough, Sampford Peverell	Granted	5
07/00373/FULL	Mr & Mrs Carroll, Remberton	Granted	3
07/00381/LBC	As Above	Granted	2
07/00384/LBC	Mr & Mrs P Britton, Rowridge Farm	Granted	2
07/00385/FULL	As Above	Granted	5
07/00386/FULL	Mr & Mrs J Britton, Seckerleigh Farm	Granted	12
07/00397/FULL	Mr P Robbins, Crown Hill	Granted	2
07/00412/FULL	Mr M Coles, 7 Pethertons	Granted	2
07/00465/FULL	Mr G Disney, Sampford Peverell	Granted	3

20. Miscellaneous Planning Matters

i. Planning Appeal – Steele and Radworthy – Land Between 38, 40, 46 and 48 High Street 23rd May 10.00am – Tiverton Town Hall

The Vice-Chairman and Cllr Mrs Jepps would attend and speak on behalf of the PC. It was agreed that the Vice-Chairman would meet with local residents prior to the hearing to go through a prepared brief.

ii. Planning Appeal – 64 High Street, Halberton – Mr and Mrs Squires

Mrs Squires had been in contact with the Clerk expressing concern that the comments the PC had made at previous meetings and which had been passed to MDDC would not be passed on by MDDC to the Planning Inspectorate to support her appeal application. However the Clerk had received an e-mail from Planning Officer Amy Taylor, to confirm that the PC`s comments had been submitted to the Planning Inspectorate on 8th May.

iii. Appeal Decisions Re 26A and 26B High Street, Halberton - Town Centre Heritage Conservation – Appeal A - APP/Y1138/A/06/2033381 and Appeal B – APP/Y1138/E/06/2033382

Both Appeals were dismissed by the Inspector as he considered the proposed development would fail to preserve or enhance the Conservation Area`s character or appearance.

21. Play Equipment Update and Rospa Report

The Clerk had submitted the PC`s request for funding for play equipment to MDDC together with specifications and details of the equipment. MDDC had responded by advising that the equipment and safety surfacing had to comply with BS EN1176 and 1177 and that MDDC would be carrying out checks during and after the installation of the equipment. It would also require Rospa to carry out a post installation report . The Clerk was seeking confirmation from the

suppliers that the equipment and surfacing would meet MDDC`s requirements. In addition it was understood that Rospa`s post installation check would cost in the region of £350 - £400 plus additional monies for an impact test. It was agreed that in the first instance Cllr Radford in his capacity as a Mid Devon Cllr should speak to the relevant officers at MDDC to see whether this requirement was strictly necessary. Rospa had carried out a safety check of the remaining equipment in the Rec`. There were only a small number of minor matters which required attention.

22. Meetings Attended

There were no meetings attended

23. Future Meetings

18th May 2007 – Mid Devon Transport Group Stakeholder Forum – St George`s Hall, Tiverton
Cllr Gibbs would attend

24. Accounts

RECEIPTS FOR PERIOD 1ST – 30TH APRIL 2007:

Bank Interest	26.84
Newsletter	115.05
Cemetery	795.50
Precept	10368.00
TOTAL	£11305.39

PAYMENTS MADE FOR THE PERIOD 1ST – 30TH APRIL 2007 £1426.32

PAYMENTS TO BE APPROVED

Cheque No	Amount	Vat	Total	Details
SO	19.44		19.44	MDDC – Cemetery Rates
1095	838.19		838.19	Allianz Cornhill – Annual Ins Premium
1096	20.40		20.40	Mrs C J McIntyre – repayment costs stamps
1097	16.42	2.87	19.29	Mrs C J McIntyre – repayment of stationery
1098	60.00	10.50	70.50	Playsafety Ltd - Rospa Inspection
1099	50.00		50.00	Shelter – Donation
1100	15.00		15.00	Devon Playing Fields Ass – Subs 2007/08
1101	229.00		229.00	DAPC – Subs 2007/08
1102	243.94		243.94	Mrs C McIntyre – salary May/June

The above accounts were approved for payment

Balance of bank accounts carried forward	15853.39
Plus Receipts for period 1 st – 30 th April	11305.39
TOTAL	£27158.78

Minus Payments made for the above Period	1426.32
TOTAL	£25732.46

Made up as follows:- High Interest A/c	13686.88
Current A/c	12045.58
TOTAL	£25732.46

VILLAGE HALL FUNDS	600.00
PARISH PATHS FUND	2113.79
PARISH PLAN FUND	433.54
CAR PARKING	300.00
GENERAL FUNDS	22285.13
TOTAL	£25732.46

Halberton Newsletter: Income for Period 1st - 30th April 2007 = £115.05

25. Members Business

Nothing raised

26. Miscellaneous Matters

Nothing was raised

27. Next Meeting

The next Meeting will be held at Halberton Village Hall on 12th June 2007 at 7.00pm

The Meeting closed at 8.34pm

CHAIRMAN

DATED

Filename: 5a. ANNUAL PC MINUTES - 8.5.2007.doc
Directory: D:\My Documents\Halberton\Minutes
Template: C:\Documents and Settings\Administrator\Application
Data\Microsoft\Templates\Normal.dot
Title: MINUTES OF THE ANNUAL MEETING OF HALBERTON PARISH COUNCIL ON
TUESDAY, 18TH MAY 2004 AT 7
Subject:
Author: Christine McIntyre
Keywords:
Comments:
Creation Date: 17/05/2007 21:36
Change Number: 2
Last Saved On: 17/05/2007 21:36
Last Saved By: Halberton Parish Council
Total Editing Time: 2 Minutes
Last Printed On: 01/07/2007 21:31
As of Last Complete Printing
Number of Pages: 6
Number of Words: 2,532 (approx.)
Number of Characters: 14,434 (approx.)