

# **MINUTES OF AN ORDINARY MEETING OF HALBERTON PARISH COUNCIL ON TUESDAY, 13<sup>TH</sup> SEPTEMBER 2005 AT 7.30PM AT HALBERTON VILLAGE HALL**

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## **65. Present**

The Chairman (K Browse), Vice-Chairman (B Lane-Smith) Cllrs Cooper, Gibbs, Greenhill, \*Radford, Saunders, Mesdames Armstrong and Fisher and CClr Des Hannon

## **66. Apologies**

Cllr Mrs Jepps and PC Dodd. \*Cllr Radford apologised but advised that he would have to leave the meeting early due to another commitment.

## **67. Public Forum**

No members of the public were present

## **68. Approval of Minutes**

The Minutes of:-

- i. The Communications Meeting of 11<sup>th</sup> July 2005
- ii. The Ordinary Parish Council Meeting of 12<sup>th</sup> July 2005

were approved with no amendments. The Minutes of the Amenities Cttee Meeting of 6<sup>th</sup> September would be available for approval at the next PC Meeting.

## **69. Matters Arising from the Aforementioned Minutes**

- i. After substantial time and effort by the Clerk, she had now managed to secure the Vice-Chairman's membership onto the Standards Cttee. The Clerk advised that she had received some impolite e-mails from the Secretary of the Mid Devon Association of Local Councils whilst she had been trying to sort out this matter which she considered was unwarranted and most unprofessional. The Association was responsible for dealing with finding a replacement for the Standards Cttee and all the Clerk had been trying to do was get the Secretary to progress matters. The Clerk had also asked the Secretary for dates of future meetings but had not received a response. The PC expressed concern about this fact as it was paying a subscription fee for which it appeared it was receiving very little. This would be investigated further.
- ii. The Clerk confirmed that the reason the Parish Plan grant had been reduced was due to the fact that a double payment of £250 had been received from DCC.
- iii. The Clerk had advised Mark Baker (Canal) that the PC was unable to submit an application to the 'Awards for All' for funding for sculptures to be purchased for the canal as it was intending to submit an application for a community digital projector and laptop (only one application per applicant was permitted). Mr Baker was hopeful that he'd be able to find another way of raising money for public art within the parish in the future. The Chairman then advised, that since the last meeting it now appeared the PC would not be able to obtain the funding from the 'Awards for All' Scheme either but the Funding Officer at MDDC was looking at other alternatives.
- iv. The Clerk had contacted DCC regarding signs banning dogs for the Mead. However there was no budgets available to assist with the cost of the signs and it was suggested that the PC contact Ken White who should be able to provide signs at a reasonable cost. It was also suggested that the PC enlist the help of MDDC's dog warden.

- v. Cllr Gibbs had made representations about the Halberton PC Perpetual Trophy but it was unlikely that the presentation of it, warranted a photograph being taken for the local press.

### **70. Chairman's Announcements**

The Chairman advised he had received an invitation for the Clerk and all members of the PC to the Grand Opening of Halberton Village Hall on 8<sup>th</sup> October at 11.00am. The Clerk would contact Cllrs Mrs Hull and Jepps to see whether they would be able to attend and would also inform the Village Hall of total numbers by 1<sup>st</sup> October.

### **71. Police Matters**

It was understood that speeding motorists were most prevalent in Halberton at the following times and locations:

- i. Lower Town – 4.30pm onwards
- ii. High Street end towards Willand – 10pm onwards

In addition persons living along Willand Road were seeking speed restriction signs.

PC Dodd had e-mailed the Clerk and advised that he would gladly attend at the times/locations suggested with Cllr Radford to ascertain the extent of the problem. The Clerk would contact PC Dodd accordingly to arrange this. It was also noted that the 20mph flashing sign facing the Sampford Peverell direction had not been working properly for a number of weeks, although Cllr Gibbs thought it had recently been repaired. He would check this out. There had been break-ins at Brithem Bottom and Sampford Peverell and two break ins at the Farm Shop. The Chairman requested that everyone should be vigilant.

### **72. Waste Disposal Matters**

The Clerk advised that the following documents were available:-

- i. MDDC's new waste collection service
- ii. Municipal Waste Management Strategy for Devon
- iii. Devon County Waste Local Plan

Representations regarding the Devon County Waste Local Plan had to be made by 26<sup>th</sup> September. With regard to MDDC's new waste collection service as the service had only just commenced it was considered that there should be a 'settling in' period in the first instance before the PC took any action. However if some parishioners after this time were finding the system problematic then the PC would arrange a meeting for a representative from MDDC to attend, to answer parishioners queries about the service in order to try and address any problems. It was noted that the bins which were to be used for garden waste, food and cardboard would need to be cleaned out after they had been emptied in order to prevent rat infestation. It was also unclear as to which bin was to be used for the disposal of ash. MDDC didn't seem to have the answer to the query either!!

### **73. Payphone in Halberton**

BT was proposing that the payphone on the High Street should become a 'cashless' payphone. The reasons for this was the security problems of having cash operated telephones. After much discussion the PC resolved that it was in favour of the payphone becoming 'cashless'. It was understood that although the telephone would be 'cashless' it would still have all other functionality including the ability to make emergency, operator controlled, reverse charge, credit card and Chargecard calls. The Clerk would inform BT accordingly

#### **74. Community Action Week in July 2006**

The PC wished to register its interests in students from QE School in Crediton assisting with projects in the Parish during one week in July. These projects could consist of tidying up churchyards, painting public areas, tree planting, footpath work etc. The purpose of the event would be for students to be given the opportunity for a 'real life' learning experience, working with the community to develop skills in planning, team building and communication and achieving goals that would benefit others. The students (age range from 12 to 15 years) would be working with a teacher, volunteers and parents.

#### **75. Devon County Council Matters**

- i. Cllr Hannon advised that the new Customer Service Centre would be based at Tiverton, located on one of the business parks. It would create the equivalent of 64 full time posts. Cllr Hannon was thanked for attending the PC meeting and for helping the PC with various matters it had raised.
- ii. The Provisional Devon Local Transport Plan 2006 – 2011 was available on the internet to download. The Clerk would be able to obtain a hard copy for any interested person. It had been submitted to the Department for Transport in July 2005. The Department would then be making its likely capital allocations for maintenance and integrated transport over 2006 to 2011 by December 2005.

#### **76. Meetings Attended**

##### 2<sup>nd</sup> August – Tiverton and Exe Valley Market and Coastal Town Initiative

Cllr Mrs Armstrong attended this. She was very impressed with the organisers. Tiverton Town Council did not wish to get involved but the Civic Trust was working extremely hard on the Initiative.

#### **77. Dates of Future Meetings**

##### i. 17<sup>th</sup> September 2005 Tiverton Hotel from 9.30am – 2.30pm - Tiverton and Exe Valley Market and Coastal Town Initiative

Cllr Gibbs would attend this

##### ii. 27<sup>th</sup> September 2005 – Healthy for Life

##### iii. 1<sup>st</sup> October 2005 DAPC – AGM at County Hall, Exeter

The Chairman would attend and the PC agreed that the cost of his attendance with lunch (£15) would be met from PC funds

#### **78. Committee Reports**

##### i. Amenities (including the Cemetery)

##### Environment

The Vice-Chairman had been elected as Chairman of the Amenities Ctte. Cllr Mrs Fisher advised that one part of the cemetery had now been filled and a new row of graves would need to be marked out. It was understood that Graham Isaac would be assisting with this and that he would be using stainless steel tubing for the purpose. The Cemetery Sub Ctte would be meeting on 14<sup>th</sup> September to progress this matter. The Vice-Chairman read out the draft minutes of the Amenities meeting of 6<sup>th</sup> September 2005. These would be circulated at the next Amenities Meeting. The Vice-Chairman was disappointed that only four members of the public had attended although he was very optimistic that future numbers would improve. With regard to attracting none PC members to join the various Cttes the Clerk advised that Mr Talbot at MDDC had informed her that the volunteers would have no voting rights but would still be expected to sign the Model Code of Conduct which required confidential information to be disclosed. The Clerk was of the



**PAYMENTS TO BE APPROVED**

<i>Cheque No</i>	<i>Amount</i>	<i>VAT</i>	<i>Total</i>	<i>Details</i>
SO	22.00		22.00	MDDC – Cemetery Rates
100951	30.00		30.00	Mrs C McIntyre – Expenses June- Aug Internet/Telephone
100952	15.84		15.84	South West Water – Cemetery Water Charges May – Aug
100953	634.00	110.96	744.96	Gardencare – Grass Cutting – July and Aug
100954	244.85	42.85	287.70	Education Matters – Publication of Newsletter photocopying. Updating Welcome Pack
100955	10.00		10.00	Mrs J Austin – delivery of Newsletter
100956	22.53	3.94	26.47	Ottery Office and Computer Ltd photocopying and ink refill
100957	34.70		34.70	Mrs C J McIntyre – repayment cost of postage stamps June – September
100958	236.61		236.61	Mrs C McIntyre – Salary Aug//Sept (less tax deductions)
100959	119.81	20.96	140.77	Viking Direct – stationery supplies
100960	<i>Cancelled</i>			
100961	79.50		79.50	Halberton Village Hall – Hire of hall – May – Sep
100962	12.50		12.50	Ash Thomas Village Hall
100963	15.00		15.00	DAPC – Meeting/lunch

*The above payments were approved for payment*

<i>Balance of bank accounts carried forward</i>	16,642.68
<i>Plus receipts for period 1<sup>st</sup> July – 31<sup>st</sup> Aug 2005</i>	230.87
	<b>TOTAL £16873.55</b>
<i>Minus payments made for the above period</i>	1,566.29
	<b>TOTAL £15,307.26</b>

*Made up as follows:-* High Interest 13,615.41  
Current 1,691.85  
**TOTAL £15,307.26**

VILLAGE HALLS FUND	£360.00
PARISH PATHS FUND	£2,176.72
GENERAL FUNDS	£12,770.54
<b>TOTAL</b>	<b>£15,307.26</b>

**NEWSLETTER :**

Income for period 1/4/05 – 31/08/05 £961.32 less expenditure to date of £496.98 = Net Profit £464.34

**81.Members Business**

Nothing was raised

## **82. Miscellaneous Matters**

1. It was agreed that the form drafted by Jan Johnstone should be inserted in the next edition of the Halberton Newsletter. The form invited parishioners to complete it with information relating to matters in the parish which required attention eg pot holes, blocked drains, over hanging hedges, etc. The form would be handed in at the post office and then passed to the Clerk
2. Cllr Mrs Armstrong requested that a copy of the Parish Newsletter be distributed to every household in the Parish as there were still some households in the Parish who were being missed.

## **83. Next Meeting**

- i. 14<sup>th</sup> September – Cemetery Sub-Committee
- ii. 27<sup>th</sup> September – Planning 7.30
- iii. 4<sup>th</sup> October – Amenities 7.30
- iv. 25<sup>th</sup> October – Environment 7.30
- v. 1<sup>st</sup> November – Communication
- vi. 24<sup>th</sup> January - Footpaths

The Meeting closed at 9.29pm

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**CHAIRMAN**

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**DATED**