

MINUTES OF AN EXTRAORDINARY MEETING OF HALBERTON PARISH COUNCIL ON MONDAY, 26TH JULY 2004 AT 7.30PM AT ASH THOMAS VILLAGE HALL

47. Present

The Chairman, Vice-Chairman, Cllrs P Gibbs, T Hugill, B Lane-Smith, Mesdames Armstrong, Fisher and five Members of the Public

48. Apologies

Cllr Mrs Hull, Radford and Saunders

49. Public Forum

No matters were raised.

50. Chairman`s Announcements

The Chairman indicated his disappointment as to how the last PC Meeting had ended (it had been suspended). He went on to say that he had been involved with the PC for many years and he had never witnessed anything of this nature before and hoped he would never witness anything like it again. He went on to say that in future Cllrs would be limited as to the amount of time they would be allowed to speak.

51. Matters Arising from the Minutes of:

- i. The Ordinary Parish Council Meeting of 8th June 2004
- ii. The Amenities Cttee Meeting of 29th June 2004
- iii. The Cemetery Cttee Meeting of 29th June 2004

- i. Amenities and Cemetery matters would be discussed in the Committee Reports section of the meeting.
- ii. Cllr Hugill reminded the Clerk that she would need to formally advise the Halberton Village Hall Cttee that he had been appointed as the PC`s Village Hall representative.

52. Parish Plan

Cllr Mrs Armstrong advised that an invoice had been received from DCC in the sum of £1130 plus vat for the costs of the preparation of the Parish Plan questionnaire. It was resolved that this be paid. It was suggested that copies of the draft written document should be sent to persons/authorities/funders who had an involvement in the Plan. It was also suggested that awareness of the Parish Plan should be increased especially in the case of DCC when it was considered that all relevant departments should be made aware of its existence.

53. Car Parking

It was understood that the matter was to be discussed at the Parish Plan meeting on 27th July.

54. Complaint raised by the Village Hall Committee

A letter was read out by the Clerk from the Village Hall Cttee expressing concern about `unfounded allegations` brought by Cllr Lane-Smith `to accuse and denigrate the Hall`. Cllr Mrs Armstrong considered it was a fair complaint as she was of the view that Cllr Lane-Smith`s opinions/statements were not based on fact. She was also concerned that the propriety and honesty of the trustees had been questioned and that if there had been concerns they should have been raised by the Trustees and not Cllr Lane Smith. She was further concerned that Cllr Lane-Smith had stated at a previous PC Meeting that Halberton Club was a Charity when it was clearly

not. Cllr Gibbs provided an explanation as to why there may have been slight confusion about the status of the Club. In response Cllr Lane-Smith stated that his views were justifiable in view of his concerns as to the legal responsibilities of Trustees. He went on to say that both he and his wife had resigned their memberships of Halberton Club and that he was no longer the Secretary of the Club either. There was no hidden reason behind his concerns, simply that he was genuinely concerned as to the legal responsibilities of charitable trustees and whether these responsibilities were being properly discharged. The Chairman considered that the complaint had been fully explored and that it was now time to move on.

55. Mid Devon District Council Matters

- i. Claire Lewis MDDC's Active Lifestyle Project Co-ordinator advised that the Lifestyle Project had been launched to increase access to opportunities for physical activity in Mid Devon. One of the target wards chosen using multiple deprivation and access indices included Halberton.
- ii. Nicki Broad, MDDC's Community Leisure Assistant had advised of 'Activ8' which provided information about activities available in Mid Devon during the Summer Holidays for youngsters aged between 13 – 19yrs.
- iii. MDDC's 'Best Value Performance Plan 2004/05' was now available on its website. A paper copy was also available. The document provided information about the Council's performance and future plans.

56. Devon County Council Matters

The Devon in Touch Roadshow vehicle would pay another visit to Halberton if required. It was decided that when the Parish Plan was completed that the Roadshow should be invited back. Details of the launch of the Parish Plan, Active Lifestyles, footpaths and any other relevant community news could be broadcast. It was also suggested that a change of location for the Roadshow could be considered, possibly at the bus stop outside of the Village Hall next time and the date of the event to co-incide with other local events in order that more persons would attend the Roadshow.

57. Meetings Attended

i. 5th July 2004 – Mid Devon Transport Group Partnership

Cllr Gibbs attended as the representative of the Mid Devon Association of Local Councils. Matters discussed included Crediton Market and Coastal Towns Initiative, Crediton Area Transport Scheme, Friends of Doctors Surgery Scheme etc.

ii. Market and Coastal Towns Initiative

The Vice-Chairman and Cllr Mrs Armstrong attended this. Matters discussed included consideration of the document 'Planning for Vital Communities', how to move Parish Plans forward, the regeneration programme for land to be used for local communities

iii. 15th June Cullompton Police Meeting

Cllr Mrs Fisher and Gibbs attended this. Matters discussed included domestic violence, pub watch, speed checks on Willand Road, poor attitude of receptionists at Middlemoor Police Station, bogus 999 calls, performance targets.

iv. Mid Devon Scrutiny Panel

Cllr Gibbs attended this. A plan was being produced. Halberton was to be the pilot parish. Cllr Mrs Armstrong would complete the necessary forms.

v. 2nd June 2004 Standards Cttee Meeting

Cllr Hugill attended this. Training days had been organised with Bevan Ashford Solicitors. MDDC Cllrs would be having training.

vi. 24th June Mid Devon Association of Local Councils – Tiverton Town Hall

Cllr Mrs Armstrong and Cllr Gibbs attended this. The main speaker was Edward Chorlton, County Environment Director and Deputy Chief Executive. Road maintenance, census statistics, and recycling were some of the subjects discussed.

vii. Village Hall Committee Meeting

Cllr Hugill attended this. Amongst the matters discussed was the funding hiccup of the improvement works of the Hall. However the project would continue.

viii. 12th July 2004 - PP3 Workshop

The Vice-Chairman and Cllr Hugill attended this.

58. Committee Reports

Planning

Ref No.	Name/Address	Details
04/01356/OUT	Miss F Davey, Sunnymead, Five Bridges	Outline app for erection of dwelling and garage

PC`s Decision

If the proposed development is outside the settlement line then the PC cannot support the application.

04/01458/FULL	Mr & Mrs T Chick, 22 High St, Halberton	Erection of garage and doorway to covered yard
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PC`s Decision

The PC approves the application, subject to the materials used being in keeping with the Conservation Area. The Vice-Chairman declared Code of Conduct

04/01495/OUT	Devon County Council, Cordwents, Halberton	Outline for residential development
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PC`s Decision

Site meeting was arranged for Wednesday, 28th July to consider the application fully. The Clerk to be contacted shortly afterwards with the PC`s decision which she would relay to MDDC. Cllr Mrs Armstrong to contact either Mr Folley or Mr Holman at DCC to ascertain why the application had been submitted, as previously assurances had been given that there would be no piecemeal development of the site.

Planning Decisions

NO.	Name/Address	Decision	Conditions
04/00351/FULL	Mr & Mrs Brind, Orchard Farm	Granted	9
04/00775/FULL	J M Clapp, Hartnoll Farm	Granted	4
04/01152/FULL	Mr & Mrs Fisher, Great Curham	Refused	
04/01164/FULL	Mr & Mrs Cuthbert, Abbotshood	Granted	2

Cemetery

The Clerk advised that she had received a number of payments from the relations of deceased persons for repair work to be carried out to the memorial stones situated on the graves of the deceased. There were still a number of payments outstanding. Cllr Mrs Fisher would liaise with the Clerk and would advise her when she was to request Fine Memorials to carry out the repairs. Cllr Mrs Fisher would arrange a Ctte Meeting in the next week or so to discuss amongst other things drawing up rules and regulations for the Cemetery. The estimate for the gate was still awaited from Cllr Saunders. The Clerk to contact DCC to obtain written confirmation for the

PAYMENTS TO BE APPROVED

Cheque No	Amount	VAT	Total	Details
SO	21.00		21.00	MDDC – Cemetery Rates
100841	79.15		79.15	MDDC – photocopying costs
100842	51.96		51.96	Mrs C McIntyre – repayment costs of 3x ink cartridges, 3 x reams of paper
100843	310.00	54.25	364.25	Gardencare – Grass Cutting for June
100844	216.24		216.24	Mrs C McIntyre – Salary July (less tax deductions)
100845	60.00		60.00	Mrs C McIntyre – 3 months expenses – Internet, telephone calls and travel
100846	19.86		19.86	Petty Cash
100847	216.24		216.24	Mrs C McIntyre – Salary August (less tax deductions)
100848	165.00		165.00	Village Hall Ctte – Room Hire (P.Plan £70.50 P.Council £94.50)
100849	5.60		5.60	Mrs P Armstrong – Repayment of stationery
100850	1130.00	197.75	1327.75	DCC – Parish Plan Production
100851	22.00		22.00	PO _Mail Redirection Costs

The above invoices were approved for payment

Balance of bank accounts carried forward	17,801.22
Plus receipts for period 1st – 30th June 2004	318.40
	TOTAL £18,119.62
Minus payments made for the above period	100.96
	TOTAL £18,018.66

Made up as follows:- Current	1,198.29
High Interest	16,820.37
	TOTAL £18,018.66

VILLAGE HALLS FUND	£1,950.00
PARISH PATHS FUND	£2,428.72
PARISH PLAN FUND	£1,056.84
GENERAL FUNDS	£12,583.10
	TOTAL £18,018.66

NEWSLETTER :

**Income for period 1/4/03 – 30/06/04 £698.95 minus expenditure £368.08
= NET PROFIT £330.87**

The Clerk had supplied the PC with copies of the completed accounts 2003/04 for approval. The PC after careful consideration subsequently resolved:

- i. to approve the accounts as set out in Section 1 – ‘The Statement of Accounts’
- ii. to approve the ‘Statement of Assurance’ as set out in Section 2

Mrs G Erasmus, the PC’s Internal Auditor, had again very kindly checked all the PC’s books and had certified in Section 4 - ‘Annual Report by Internal Auditor’, that she considered the PC’s

system of internal controls were in place, and were adequate for the purpose intended and effective. The Clerk would now arrange to submit the document to the District Auditor. It was agreed to thank Mrs Erasmus for all her hard work by arranging for a bouquet of flowers to be sent to her. The cost not to exceed £20.

61. Members Business

- i. The Vice-Chairman requested that the funding of future Parish Plan costs be an item for the September agenda.
- ii. Cllr Hugill wanted to be assured that the problems that had arisen between specific parties at the last meeting had now been satisfactorily resolved. The Chairman was of the view that all the matters had been fully aired and as far as he was aware the parties were satisfied with the outcome.

62. Miscellaneous Matters

- i. The Clerk provided details of various courses being run. Any interested Members could request full details from the Clerk. Cllr Mrs Armstrong would advise the Clerk as to which Cllrs would be attending the `Moving Parish Projects Forward` course.
- ii. The matter of which statements discussed at PC Meetings should be minuted was discussed. It was agreed that if a proposal was made and seconded then it must be minuted.

63. Next Meeting

A meeting of the Council's Highways Cttee would take place on 10th August at 7.00pm followed by an Amenities Cttee Meeting of the PC at 7.30pm. A Meeting of the Council's Planning Cttee would take place on 14th September at 7.00pm at Halberton Village Hall followed by an Ordinary Meeting of the PC at 7.30pm

The Meeting closed at 9.55pm

CHAIRMAN

DATED